

September 7th, 2018

Letter of Recommendation for Katie Pritchard

It is my pleasure to write this letter of recommendation for Katie Pritchard to support her pursuit of employment, internship opportunities and for Graduate School acceptance.

I have known Katie for six months during which time I directly observed her academic abilities and work ethic as her professor. During that time, I noted that Katie is a very pleasant, polite and conscientious individual who works hard to achieve her goals. She earned the highest possible grades in my class, consistently outperforming her classmates, with work that was well beyond the requirements of the curriculum. Katie is highly motivated to prepare for her future education and career path and I have no doubt that she will achieve anything she sets her mind to. Katie has shown that she is very attentive to detail and works hard to meet teacher's expectations. It is apparent that she holds even higher expectations of herself. Her written work indicates that she strives towards excellence.

One particular assignment of Katie's stands out to me as her professor. A detailed research report was required of the class which needed a moderate level of research but some intensive writing, organization, formatting and citation on the document. Katie did three times the amount of research to ensure a complete answer to her research question while creating a document that was nearly flawless in its prose, structure, mechanics and grammar. The comprehensibility of the work was the best I have seen in any undergraduate level class and would easily be worthy of a Graduate level class. Katie completed this, and all other coursework required, while taking a full credit load during the summer semester and while working a full time job. This is just a single example of her abilities and drive.

After observing Katie's efforts at school, it is clear that she is a quality individual that deserves every opportunity to advance herself toward a successful career and/or college career path. I have no doubt that she will be successful in all her endeavors after gaining her Bachelor's Degree. I give Katie my personal and professional recommendation unreservedly as a reliable and quality person and student.

If you need any further explanation about Katie's strengths and abilities, please feel free to contact me at Heritage University at (509) 865-8500 or via e-mail at cable_m@heritage.edu.

Respectfully,

Michael Cable

Assistant Professor of English

Humanities Department

Heritage University